

Nantucket Preservation Association, Inc. (HOA)
Board of Directors Meeting
Location: 1415 Harpers Ferry
5:30 P.M. Tuesday 11 July 2017
MEETING MINUTES

1. **Quorum Call:** 5:32 PM, Board members present: Ward Wells-President, Howard Williams-Vice President, Bernie Bernard-Secretary, Kevin Griffin-Asst-Secretary, Cecivon Garcia-Treasurer. *Quorum Met.* Visitors: Hank McQuaid of BCR Realty, HOA Manager.
2. **Approval of prior BoD Minutes:** 09 May 2017 Board meeting minutes approved unanimously.
3. **Management report:** Hank reviewed current financial statement; all in order. 2017 dues are continuing to come in. There were 12 delinquencies as of the end of June.
4. **Business Discussed:**
 - a. *Mowing:* **Hank** will send out bids for mowing/maintenance of the commons areas, now that we have set a mowing schedule.
 - b. *Financial:* Discussed our level of funds in reserve, and decided to table this discussion pending a review of upcoming commons renovations and upgrades.
 - c. *Traffic:* Ward summarized the recent P&Z meeting and master plan of the City. Arrington is not to be a 4-lane road. Discussed ideas for slowing down our pass-thru traffic.
 - d. *Annual Meeting:* We set the next annual meeting at 9AM on 27 January 2018.
 - e. *Web Site:* The old web site is to be closed and hosting payments to Agnitek discontinued. **Bernie** will come back next meeting with a recommendation on day-to-day update-management of the new web site.
 - f. *HOA Legislation:* Ward briefed the Board on recent state legislation. We plan to institute an annual Board review of the HOA income tax return, as well as to put in place a more detailed regular review of our accounting, as simply a best practice as HOA fiduciaries.
 - g. *Board Assignments:* We reviewed the set of committees and confirmed Board contact assignment of each. They are: Park&Lake-Bernie; WebSite-Bernie, ACC-Cecivon, Traffic-Ward, Hogs-Howard, Maintenance-Kevin, Directory-Bernie. Possible for future: Financial-Cecivon. Each of these committees to also have a resident champion working with the Board.
5. **Next Board meeting:** 08 August at 5:30 PM at 4520 Pelicans Point Cove (Cecivon's)
6. **Adjournment 7:03 PM**



Bernie B. Bernard, Secretary